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## **RICHARD A. McGEE CORRECTIONAL TRAINING CENTER CORRECTIONAL OFFICER CADET OFF-SITE HOUSING**

The Richard A. McGee Correctional Training Center offers cadets the option of residing on-grounds as well as off-grounds at the cadet's own expense.

***Cadets who wish to reside on-grounds need to inform the Office of Peace Officer Selection at the time of confirming their employment. Housing will be provided for you at the Academy.***

Cadets who choose to utilize on-grounds housing will be required to spend each night, Monday through Thursday, in their academy rooms. Cadets must be back on-grounds and in their rooms, with lights out, by 11:00 p.m. Cadets may choose to spend Friday through Sunday nights off-grounds.

***Cadets desiring to live off-grounds need to read this document very carefully. When confirming your employment with the Office of Peace Officer Selection, inform them of your choice to reside off grounds.***

Off-site housing is an option that each cadet may choose while attending the Basic Correctional Officer Academy (BCOA). The determination of off-site housing must be selected when you are contacted to accept a hiring institution and an academy start date. Rules and guidelines will be strictly enforced to ensure that cadets adhere to the Academy's performance and attendance expectations.

### **General Information**

**1. Travel reimbursements:**

Cadets will not receive mileage reimbursement when traveling to and from the Academy.

**2. Lockers and showers:**

All cadets residing off-site will have lockers made available to store physical training uniforms and personal items. Shower facilities will also be available to accommodate cadet hygiene needs.

3. Meals:

Three meals a day are provided by the Academy's Culinary, for **all** cadets (both on and off-site), in the dining area at scheduled hours. Off-site cadets **will not** receive per diem to dine off-site. Cadets are not allowed to leave academy grounds at lunch break.

4. Tardiness:

Tardiness is defined as arriving late, and **will not** be tolerated. It is the responsibility of all cadets, including those who elect to reside off-site, to report on time to their scheduled class in the proper uniform and with all necessary equipment. Cadets should allow sufficient commute time each day and be prepared for inclement weather, such as fog or rain, or congested traffic. Regardless of the reason for the tardy, it will be dealt through Progressive Discipline, up to and including, Rejection on Probation.

5. Change of Housing:

Cadets that elect to change housing arrangements, consisting of off-site to on-site or on-site to off-site, will be required to fill out the designated request form and receive approval signature from the Program Lieutenant. Requests for housing changes will not be accepted during the first week of the academy.

If you would like additional information about the BCOA, the *Basic Correctional Officer Cadet Handbook* can be reviewed on the Department's website at [www.cdcr.ca.gov](http://www.cdcr.ca.gov).